

# Beacon Academy of Nevada

Sponsored by  
Nevada State Board of Education

## Student & Parent Handbook

2011-2012

Beacon Academy of Nevada, 2011  
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*Policies and procedures listed in this handbook may be changed at the discretion of governing body of Beacon Academy of Nevada, hereinafter referred to as BANV in this handbook, without prior notice. Any alterations to this document will be communicated to affected parties by mail and e-mail.*

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## Welcome to Beacon Academy of Nevada

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### *Letter from the BANV Team*

Dear BANV Families and Students:

It is with great pleasure that we present to you our 2011/2012 Parent/Student Handbook. We are excited to launch another successful year as Nevada's Online High School, and even more excited to welcome you to our student body.

At Beacon Academy of Nevada, we believe every student deserves an opportunity to excel and achieve their full potential. Our mission is to provide this opportunity and encourage students to move forward with a higher level of confidence and ability - perhaps never before experienced in their educational history. We seek to provide a new level of excellent educational alternatives for high-school-age students who seek an innovative high school experience or believe they may benefit from a non-traditional, but rigorous, high school setting. At Beacon Academy of Nevada - we believe the future belongs to YOU!

Beacon Academy of Nevada faculty, all licensed in Nevada, are eager and excited to share their knowledge and experience with their students during the upcoming school year. Our teachers have worked hard to prepare enriching courses of study designed to stimulate and renew the passion for learning.

Beacon Academy of Nevada, sponsored by the Nevada State Board of Education, is governed by a local Governing Body. Beacon Academy of Nevada exists to meet the diverse needs of high school students in an innovative, technology rich environment, combining innovative, cutting edge educational technology combined with proven teaching strategies that will result in students achieving more during high school and be better prepared for the technology driven future.

We encourage questions and seek to provide answers and solutions as the year goes forward. If you have any questions or need assistance, please contact us at:

#### **Beacon Academy of Nevada**

8970 W. Tropicana Ave., Suite 6 ~ Las Vegas, NV 89147

[www.banv.org](http://www.banv.org)

E-Mail: [info@banv.org](mailto:info@banv.org)

Phone: 1.888.844.8020 ~ Fax: 1.702.538.9500

We look forward to building an exciting school that will help you meet your goals and help you to succeed. WELCOME TO BEACON!

Best Regards,

**Gary Waters**

Executive Director

## **Mission Statement**

Beacon Academy of Nevada offers students the choice of an innovative and relevant education which provides the freedom, flexibility, and support services to learn and achieve for a lifetime.

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## **Our Philosophy**

Beacon Academy of Nevada is committed to providing the youth of Nevada with a virtual method of achieving their high school diploma as well as providing them with supplemental services that will help them achieve their goals. As a result, BANV is dedicated to being part of the solution that will aid Nevada's youth in achieving their goals and gaining their high school diploma. Our goal is to provide a world-class, innovative, and highly technological public high school education resulting in graduation and preparation for college or the workforce. Beacon Academy of Nevada is dedicated to providing students with access to the most innovative learning methods and curriculum combined with comprehensive student services to enhance healthy and safe educational and personal development.

## Admission

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### *Program Scope*

Beacon Academy of Nevada (BANV) is a full-time, online, diploma-granting public high school serving students in grades 9-12. Full-time status is defined as students enrolled in 6 (six) or more courses each semester. All students will be classified under public school status.

Currently, BANV will be available to students who qualify for public school funding and meet admission criteria. Should the BANV Governing Body determine to make available enrollment to students not qualified for public school funding, BANV will provide a tuition schedule to the Nevada Department of Education (NDE).

### *Non-Discrimination Policy*

Beacon Academy of Nevada under the governance of Beacon Academy of Nevada Governing Body complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, disability or veteran status. This holds true for all students who are interested in participating in our education program. Inquiries regarding compliance procedures may be directed to Beacon Academy of Nevada, Gary Waters, Executive Director, 8970 W. Tropicana Ave., Suite 6, Las Vegas, Nevada 89147.

### *Part-Time Status and Dual Enrollment*

Currently, BANV is a full-time program and does not offer supplemental courses to students enrolled in other schools at this time.

### *Out-of-State Transfer*

BANV is a publicly-funded school. Students who are, or will be, residing in the state of Nevada for the 2011-11 academic year, are eligible to attend.

Out-of-state transfers will not be accepted.

Families must provide at least one of the following documents during the enrollment process in order to demonstrate residency, *however, students who are unable to demonstrate a fixed residence will not be denied admission:*

- Copy of a utility bill with a home address within the state
- Copy of a housing agreement with a home address within the state

### *Minimum Admission Requirements*

Students must be residents of the state of Nevada and meet the age and grade restrictions when they enroll.

BANV reserves the right to require the student's family to provide reasonably current and reliable information from the school of most recent enrollment evidence of meeting the school standards for the review and determination of the appropriateness of the BANV

program for their student. If BANV is not provided with the most recent information, or a family is evasive in revealing the existence of current academic information, entrance into BANV may be denied.

### ***Age Restrictions***

Students must be 20 years of age or younger prior to September 24, 2011 of the school year for which they are enrolling. Students who turn 21 years old after September 24, 2011 may remain enrolled until they complete the current school year

The student must demonstrate completion or mastery of 8th grade.

### ***Completion of 8th Grade***

Students must have completed 8<sup>th</sup> grade in a public or private school setting OR demonstrate mastery of 8<sup>th</sup> grade content through state standardized testing and/or portfolio of completed work. Families of entering Freshmen must provide any and all documentation necessary to establish successful fulfillment of this requirement.

BANV recognizes the following standardized tests as evidence of 8<sup>th</sup> grade completion:

- CAT- California Achievement Test
- CRT - Nevada Criterion Reference Test
- ITBA- Iowa Test of Basic Skills
- SRA Achievement Battery
- Stanford Achievement Test Battery
- Comprehensive Test of Basic Skills Metropolitan Achievement Battery

Families of students who are unable to submit an official transcript or portfolio of work as evidence of 8<sup>th</sup> grade completion are encouraged to investigate local testing centers in order to take a standardized test that will satisfy the burden of proof.

### ***Non-English Native Language Speakers***

BANV currently provides ESL (English as a Second Language) and Foundation courses to offer students with Limited English Proficiency (LEP) support as they work toward basic English language mastery and enroll in traditional coursework.

### ***Suspended/Expelled Students***

BANV shall evaluate on a case by case basis and extend full faith and credit to a current suspension or expulsion of a student of another Nevada public school, unless all parties agree in writing to a variance from this requirement.

BANV *will generally refuse* to allow a pupil who is expelled to enroll during the term of the expulsion if the student was expelled for one of the following reasons:

1. Possessing or using an illegal drug at school or a school function
2. Selling or soliciting the sale of a controlled substance while at school or a school function
3. Committing a third-degree assault involving assaulting another and inflicting substantial bodily harm

## ***Criminal Background***

BANV complies with state regulations regarding student privacy. For the safety of all students, BANV reserves the right to ask students whether they have been convicted of a crime, and the nature of the offenses. If the BANV Executive Director or designee deems that admitting the student would pose a significant risk to the health and safety of the other students, the Executive Director may deny the student admission to the school.

## ***Transfer Credits***

Students may transfer in credits from any accredited institution.

Students wishing to transfer in credits based on homeschool work or portfolios or course work completed at a non-accredited institution may petition BANV to have credits accepted. BANV reserves the right to refuse transfer credits from non-accredited institutions or for homeschool experiences.

Graduation requirements for students who transfer into BANV after completing at least one semester of course work at an accredited institution will be amended on a case-by-case basis. BANV graduation requirements, including required credits, will be pro-rated as necessary to reflect student's progress toward graduation at past schools. Transfer students must provide or authorize transfer of transcripts for all previous high school work prior to their first day of course work.

***Failure to submit the appropriate documentation will result in the student being placed as an incoming 9<sup>th</sup> grader with no credits.***

Factors to be considered in the evaluation of student's progress toward graduation will include:

- The number and type of credits earned at previous school(s)
- The number of credits possible in a given semester
- The definition of credit at previous school
- A transcript analysis and course matching conducted by BANV
- The number of semesters left until graduation

Students must comply with the state-mandated minimum graduation requirements.

## ***Enrollment Application***

The Enrollment Application may be accessed on the BANV website ([www.banv.org](http://www.banv.org)), at state-wide Information Sessions, or by request. The BANV website provides additional instruction to applicants. Completed Get Started Forms can be submitted via the web, fax, email, in-person, or by mail. If enrollment reaches capacity, BANV shall determine which applicants to enroll on basis of a lottery system pursuant to NRS 386.580

## ***Registration/Course Selection***

Student Advisors and Counselors will work with all students who have successfully submitted the appropriate documentation to select and register for courses that will meet their graduation requirement needs. Students are provided detailed course information as well as several tools to help them establish graduation plans. Following successful registration by the publicized deadline, every student will be contacted to discuss the graduation plan and course selections.

## ***Student/Parent Orientation***

Students and their families must participate in an orientation that will enable them to become familiar with all aspects of the BANV online learning environment. BANV will coordinate orientations in locations throughout the state prior the first day of school.

## ***Opening the Lines For Parent Communication***

Parents/Guardians, your commitment to your children's education drives the success that our schools are working hard to achieve. Your help is needed for us to maximize learning opportunities for all of our students. Please consider the following guidelines to assist you when you have questions, concerns, or ideas that require the attention of Beacon Academy School Personnel:

**Course/Academic Issues, Questions or Ideas?** Contact the teacher. Arrange a conference to discuss concerns or to obtain information. If the situation is not resolved, contact the principal.

**School Issues, Questions or Ideas?** Contact the school and request to speak with the responsible administrator. If the situation is not resolved at this level and you have not yet spoken with the principal please contact her. The principal, Mrs. Susan Waters, can be reached at (702) 726-8604.

**Issue Not Resolved?** If your issue has not been resolved at one of the above levels, please contact the Mr. Gary Waters, Executive Director, Beacon Academy of Nevada. Mr. Waters can be reached at (702) 726-8600.

It is important to work together to support the education of our children. In the spirit of working together, Beacon Academy of Nevada is committed to acknowledging your inquiries within a 24-hour time frame in terms of initially informing you that the appropriate office is in receipt of the information provided.

There may be times in which other course/academic, or school policies may prohibit the individual you wish to speak to from being available immediately to address your concerns or questions; however, your concern will be fully communicated and addressed in a timely manner.

Additionally, there may be times in which your inquiry will be re-directed to a more appropriate individual to address given the nature of the concern and/or steps that have not yet been taken to resolve the matter. We are committed to strengthening the lines of communication. As the school year unfolds, we want to ensure that you receive the assistance you need through the various contact options available to you.

## Academic Operations

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### *2011-2012 Academic Calendar*

Aug 2011	Student Orientation - Las Vegas & Reno & Online
Monday, Aug 29, 2011	<b>First day of School - Fall Semester</b>
Monday, Sep 5, 2011	Labor Day, School closed
Friday, Oct 28, 2011	Nevada Day, school closed
Friday, Nov 11, 2011	Veterans Day, School closed
Thu-Fri, Nov 24 - 25, 2011	Thanksgiving, School closed
Dec 19, 2011 - Jan 2, 2012	Winter Break, School closed
Tuesday, Jan 3, 2012	Classes Resume
Monday, Jan 16, 2012	MLK Day, School closed
Friday, Jan 20, 2012	<b>Last Day of Semester 1</b>
Monday, Jan 23, 2012	<b>First Day of Semester 2</b>
Monday, Feb 20, 2012	President's Day, School closed
Apr 2 - Apr 6, 2012	Spring Break, School closed
Monday, Apr 9, 2012	Classes Resume
Monday, May 28, 2012	Memorial Day, School closed
Thursday, Jun 7, 2011	<b>Last Day of Semester 2/Last Day of School</b>
TBA	Graduation

**Instructional, student services, technical and administrative services will not be available on designated holidays, and will be available on a limited basis during Winter and Spring Breaks.**

### *Course Registration*

Students are encouraged to select their courses in advance of meeting with the Academic Counselor for course registration. The Academic Counselor is authorized to grant approval for courses requiring administrative approval as a prerequisite for enrollment.

### *Course Catalog*

Beacon Academy of Nevada courses with their associated credits and descriptions are published in the course catalog on the Beacon Academy of Nevada website.

### *Add/Drop Period*

Students may add or drop courses through Day 10 of the semester. After that date, students may petition the School Principal to add a course. With approval of the counselor, students may take up to seven (7) 0.5 credits through Beacon Academy of Nevada each academic semester. However, students cannot drop below six (6) 0.5 credits during the semester.

### *Course Fees*

Beacon Academy of Nevada is a publicly-funded, tuition-free, online high school. Courses and related materials are provided for full-time students who are residents of Nevada State at no charge, with the exception of technical course fees as noted in course catalog.

## ***Low-Enrolling Courses***

Some elective courses are dependent upon enrollment. Students are encouraged to register early to secure their place in the course, or to ensure that the course carries. Students will be informed during the registration process if they need to select an alternate course; they will automatically be enrolled in the alternate course if their original course choice does not carry.

## ***Credit for Courses***

Credit for coursework completed at BANV can be earned in several ways: percentage/letter grade; pass/fail; credit/no credit; or satisfactory/unsatisfactory.

Unless a course is specifically designated as a pass/fail, credit/no credit, or satisfactory/unsatisfactory credit course, credit is assigned by percentage/letter grade.

To earn percentage/letter grade credit for a course at BANV, students must earn at least 60% of the total points possible in the course.

Students with extenuating circumstances may petition the Principal to receive pass/fail, credit/no credit, or satisfactory/unsatisfactory credit for an academic course.

## ***Life Experience Courses***

A limited number of courses are available that allow students to earn credit for life experiences such as athletics, and fine/performing arts practice or performance. Students who wish to participate in these experiences must register for the associated courses and complete the requirements of the course, including logging time spent on the activity, providing document of instruction, and meet the minimum contact/supervisory conditions established in the course syllabus.

## ***Requirements - Weekly Attendance***

There are three components to minimum weekly attendance.

- 1) The student will respond to a weekly attendance quiz (worth 5% of the student's semester grade). The student will receive a brief 3-5 item quiz every Sunday from each of their teachers. The student **must** submit this quiz to their respective teachers no later than midnight on Monday of the current week. Should Monday be a holiday, the weekly quiz **must** be submitted no later than midnight on Tuesday.
- 2) Students will also attend a live one hour web session called Elluminate, in each class each week (worth 20% of the student's semester grade). Teachers will schedule the Elluminate session with their class. All sessions are recorded. If a student is unable to attend and participate in a live session, they must watch the recorded session and respond to a brief 3-5 question quiz within one week of the live session. Students are encouraged to attend the live sessions, as those who attend live session have a greater likelihood of success.
- 3) In addition, the student must complete at least one other assignment in each course each week (75% of the student's semester grade).

## ***Attendance***

### **Student Attendance Policy and Procedures:**

Attendance is required by Nevada State Law. Parents and students are required to submit the signed attendance agreement, which notes overall student expectations and requirements, as part of the enrollment process.

Beacon Academy of Nevada defines attendance as:

Students must submit an assignment, weekly attendance quiz, and attend Elluminate sessions in each class, each week. If the student watches the recorded Elluminate, rather than attend the live session, the student must complete the Elluminate Quiz within one week (7 days) of the original Elluminate session.

Failure to make weekly attendance without notice will result in truancy notification and/or further disciplinary action.

### **Excused Absences:**

Due to the online, highly portable nature of the school, excused absences are granted on a case-by-case basis.

If the student is unable to fulfill attendance requirements due to unforeseen circumstances, the parent (or student if over 18) must contact the administrative office to request an excused absence. Adequate documentation (including, but not limited to, a doctor's note) must be provided in order to excuse the absence.

Documentation must be provided to the administrative office within one week of the absence.

### **Pre-arranged Absences:**

Pre-arranged absences can be acquired by contacting the Attendance office prior to the needed time off. Depending on the duration of absence or reason requested the parent, or student if over 18, may be required to submit documentation.

### **Maternity Plan:**

If a student is pregnant, they must work with the school counselor and school social worker to develop a Maternity Plan. This is to ensure that the student does not fall behind in their course work.

The student, or parent, must contact the Attendance office to report an absence due to childbirth within 48 hours of delivery. The student, or parent, must also provide doctors note indicating the day of delivery, and duration of hospital stay. The student will be excused for one week after delivery from all classes. Any absences beyond this will be considered unexcused, unless previously arranged with the Attendance office, or the student has an existing Maternity Plan.

### **Truancy and Disciplinary Procedures:**

Any student deemed absent in one or more classes per week, without an excused absence, will be considered truant. Habitual truancy will result in a Required Parent Conference (RPC) with Beacon Academy Administration. Required Parent Conferences are mandatory and failure to schedule and/or attend a Required Parent Conference can result in withdrawal from Beacon Academy of Nevada. Failure to schedule and/or attend a Second Required Parent Conference will result in the student being withdrawn from Beacon Academy of Nevada.

A student who is truant in all classes for a period of 10 days or more, without an excused absence will be withdrawn from Beacon Academy of Nevada.

All students, starting in the 10th grade, are required to take the High School Proficiency Exams. Students will be notified of the exams they must take and will be required to RSVP for each exam. Failure to RSVP or attend, without documented excuse, will result in withdrawal from Beacon Academy of Nevada.

If a student is withdrawn for any of the above reasons the Parent, or student if over 18, may appeal the withdrawal. Any appeals to the withdrawal must be submitted in writing with valid documentation for administrative review by the date indicated on the withdrawal letter. Appeals will not be considered if they are received after the date listed on the withdrawal letter. Beacon Academy of Nevada is not obligated to reinstate a student once they have been withdrawn for attendance and/or disciplinary reasons.

Required Parent Conference- Academic Probation Contract:

Students who attend a Required Parent Conference must sign an Academic Probation Contract in order to continue their enrollment at Beacon Academy of Nevada. Students may be referred for additional supportive services as part of the contract.

These services may include, but are not limited to:

- 1) Tutoring-student may be required to a minimum of one day weekly tutoring in the Beacon office, or virtually, if not living in the Las Vegas or Reno metropolitan area.
- 2) Beacon Outreach Program (BOP)- a BOP mentor meets with the student and/or Guardian in the home or within the community to support student with time management and organization of classes along with weekly goal setting.
- 3) Mentoring- students must accept and participate in weekly mentoring, focusing on organization and scheduling, attendance, academic participation and engagement, overcoming social conditions, or other issues that impede academic success.
- 4) Counseling at the Center for Health and Learning- students and their families may be recommended to receive free counseling services to help address concerns that affect academic achievement.

***No Start***

Students who do not log in within the first two weeks of school will be considered a “no start” and will be withdrawn from the school.

## School Operations

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### *Registration Process*

Information about the Beacon Academy of Nevada registration process and timeline is available on the BANV website at [www.banv.org](http://www.banv.org) or by calling the BANV Registrar.

### *Change of Student Information*

Students should inform the BANV registrar of changes in address, telephone number, emergency contact(s), or any other important directory information within one (1) week of the change.

### *Withdrawal*

To withdraw a student from BANV, parents/guardians should notify the school administration in writing as far in advance of the withdrawal as possible. A withdrawal form must be completed before a student is withdrawn. All requests for transfer of student records will be initiated by the school in which the student will be enrolled. However, records will not be transferred until all BANV computers, hardware and materials have been returned.

### *Progress Reports*

Students/Parents will have access to real time grade information via the student's My Grades page in each course, on the report card module on the Blackboard Home Page. Parents will receive a parent observer account. Login and access information will be provided after the start of the semester.

### *Report Cards*

Report cards will be generated and mailed at the end of each semester as noted on the School Calendar.

### *Transcripts*

Transcripts requested by students will be forwarded to colleges, educational institutions and/or employers to which students are applying, provided there are no unpaid fees or fines.

### *Transcript Requests*

To request an official transcript, current students and those who have already graduated, should contact the school Registrar. Transcript requests will be processed within ten (10) business days.

## *Unofficial Transcripts*

Unofficial transcripts contain all of the information contained on an official transcript. These transcripts are provided to graduating students with their diplomas and to any other student upon request to the school Registrar.

## *Student Privacy*

Beacon Academy of Nevada, in compliance with Federal Laws 93-308 and 93-568, presents these facts for the information of parent(s) and/or guardian(s) and students.

1. Student records are open for review and inspection by parents/guardians or students 18 years of age or older. Students 16 years of age or older or who are emancipated have the right to give informed consent regarding their records, with some exceptions. Information regarding students 14 years of age or older with HIV/AIDS or a STD may be released by the student only.
2. Appointments may be made at the Principal's office for viewing cumulative records of grades, achievement test scores.
3. Beacon Academy of Nevada, in compliance with the Family Educational Rights and Privacy Act (FERPA) permits parents and/or guardians or students to do the following:
  - a. Inspect and review the student's education records within 45 days of the day the School receives a request for access. Under state public disclosure law, the School must acknowledge the request in writing with five (5) working days, and unless the documents are presented at that time, an estimate will be provided as to when they will be available within the 45-day response period. Parent(s) and/or guardian(s) or eligible student should submit to the school Principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected;
  - b. Request amendment of the student's education records that the parent(s) and/or guardian(s) or eligible student believes to be inaccurate, misleading, or in violation of the student's rights to privacy. They should write the school Principal, clearly identify the part of the record to be amended as well as specify why the information in question is inaccurate, misleading, or in violation of the student's rights to privacy. If the School decides not to amend the record as requested by the parent(s)/guardian(s) or eligible student, the School will notify the parent(s)/guardian(s) or eligible student of the decision and advise them of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent(s) and/or guardian(s) or eligible student when notified of the right to a hearing;
  - c. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special test (such as attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility;

- d. File a complaint with the U.S. Department of Education under Section 99.64 concerning alleged failures by Beacon Academy of Nevada to comply with the requirements of FERPA. The name and address of the office that administers FERPA follows:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence AVE SW  
Washington, DC 20202-4605

Students of majority age (over 18) will have parental rights regarding issues related to their educational program.

### ***Disclosure of Personally Identifiable Information***

Beacon Academy of Nevada releases Directory Information to qualified agencies upon request. Qualified agencies include, but are not limited to public college and universities, Nevada State Treasurer's Office, and the Military Branches. Release to military branches is mandated by federal legislation - NO CHILD LEFT BEHIND Act. Directory Information is information not generally considered harmful or an invasion of privacy, if disclosed. The term "Directory Information" means one or more of the following:

1. Student Name;
2. Date and place of birth;
3. Address;
4. School attended;
5. Grade level;
6. Photographs (only when used in printed school publications);
7. Participation in officially recognized activities and sports;
8. Weight and height of members of athletic teams; and
9. Degrees and awards received

Parents have the right to have Directory Information restricted upon request. If you determine to restrict the release of your child's Directory Information, please contact the school office for the requisite form.

## Grading and Testing

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### Grading Policy

Grading policies are established by individual teachers and are in compliance with state and school guidelines. Grading information and other course-specific information are provided online within each course.

### Grade Scale/Grade Point Value

The following grade scale will be used to determine letter grades:

GRADE SCALE			
Percentage	Letter Grade	Grade Point Value	Honors/AP Grade Point Value
93-100%	A	4.0	5.0
90-92%	A-	3.7	4.7
87-89%	B+	3.3	4.3
83-86%	B	3.0	4.0
80-82%	B-	2.7	3.7
77-79%	C+	2.3	3.3
73-76%	C	2.0	3.0
70-72%	C-	1.7	2.7
67-69%	D+	1.3	2.3
60-66%	D	1.0	2.0
0-59%	NC	0.00	0.00

### Grade Point Average

For the purposes of determining class rank and Valedictorian/Salutatorian, BANV uses a 5-point scale. Courses designated as AP, dual-credit, or Honors are valued at a maximum of 5.0 points/credit. All other courses are valued at 4.0 points/credit.

In an effort to facilitate standardization for college and scholarship applications, transcripts generated for external audiences will show a maximum GPA of 4.0.

The grade point average for BANV students are calculated as follows:

1. Each student's grade point average is the sum of the point values of all the grades received for all of the courses attempted divided by the sum of the credits for all courses attempted.
2. The grade point value is calculated by multiplying the numerical value of the mark/grade earned by the number of credits assigned to the course.
3. The minimal passing mark is D- (1.0).
4. Pass/Fail and Credit/No Credit marks may be used as agreed upon by the instructor and school administrator. These non-numbered marks will be clearly identified and excluded from the calculation of grade point average.
5. Marks for Incompletes ("I") will be calculated as a 0.0 until the grade is replaced by a letter grade.
6. Courses marked as Withdrawals ("W") will not be included in GPA calculations.

### Class Rank

Class rank will be determined using the 5-point GPA scale calculation. Class rank information will be published on the student's unofficial and official transcript, as well as on official progress reports.

## ***Matriculation-Academic Load Requirements***

Matriculation to the next grade level is based on credits earned, not years of attendance. All credits earned through summer school, work study, community service or educational travel will be used in calculating a student's new grade level. Students will be reclassified each year before the school year starts.

Specifically:

<b><u>In order to be classified as a:</u></b>	<b><u>A student must earn a minimum of:</u></b>
Sophomore (10 <sup>th</sup> grade)	5.0 Credits
Junior (11 <sup>th</sup> grade)	11.0 Credits
Senior (12 <sup>th</sup> grade)	16.5 Credit

Students will remain in the calculated class for enrollment purposes for the duration of the school year and will typically be promoted each fall.

For the purposes of participation in and attendance at school activities, class standing will be calculated at the beginning of each semester.

If a student has not earned 20.0 credits by the end of the first semester of his/her senior year, a request to participate in commencement activities must be submitted in writing to the BANV Principal and School Counselor. The Principal will review required courses and a plan of action for credit recovery with the students and will grant or deny tentative approval. If the parent/guardian or student feels this decision is unjustified, either party may appeal the decision to the Principal within three (3) business days; the Beacon Academy of Nevada appeal procedure will be followed.

If the plan for credit recovery is approved, the student and teacher must submit weekly reports about student progress to the Principal and School Counselor.

Note: It is to be clearly understood that a student may have an approved plan of action, but that if the student fails to complete the plan, he or she may not be allowed to participate in commencement.

## ***Late Assignments***

It is important that students complete assignments and stay within close proximity to a schedule. Staying current with assignments will allow teachers to be better able to provide group, as well as individual, assistance. Completing assignments will provide the student with knowledge necessary to be successful in future coursework.

Our curriculum provides due dates for assignments. Students should complete assignments by the assigned due dates. If unable to do so students shall communicate with the teacher of the course in question.

## ***Course Extensions***

In extraordinary circumstances the students may request an extension of up to 10 school days to complete a specific course. This request will be reviewed by the specific teacher and the principal and the student will be notified of the decision. Examples of extraordinary circumstances include, but are not limited to:

- Extended illness of student;
- Hospitalization of student;
- Death or serious injury within student's family; and
- Birth of a child in the last month of school.

## ***Appeals Process***

Students wishing to appeal a final grade in a course must communicate directly with the Principal. The student's request must include:

- A written request for a detailed copy of the student's grade book from the course instructor.
- Identify in writing any assignments that he/she would like re-evaluated.
- Explain in writing why the student believes the grade on each of the identified assignments should be revised.
- Submit identifications and explanations to the course instructor.

## ***Course Retake for Grade Replacement***

Students who have received a low or poor grade that is not consistent with the student's ability and ambitions in a core subject may replace up to four (4) semester grades during high school. Students may earn this replacement credit through the following programs:

- Retake the course at BANV.
- Retake the course at an accredited and approved provider or through an approved BANV Summer School program which is a comparable program including seat time.
- Retake the course at a college campus. In these individual cases, the counselor will specify the exact course which satisfies the requirements.

The grade being replaced will be changed to "RP" on the transcript and the new grade will be entered if that grade is higher than the previous grade received in the course.

**The student for any/all grade replacement course(s) must receive prior written approval by the school counselor and/or administrator or credit will not be considered for grade replacement. Approval cannot be granted retroactively.**

## ***Standardized Testing***

All students enrolled and attending ninth through twelfth grade at BANV shall participate and take part in all statewide assessments developed by the Nevada Department of Education, as well as any assessment developed by the United States Department of Education or the Nevada Legislature to implement the federal No Child Left Behind (NCLB) assessment requirements. The 2011-2012 testing schedule is provided in the section: **GRADUATION**.

# Graduation

## Graduation Requirements - General

To earn a diploma through Beacon Academy of Nevada, incoming students must meet the following diploma requirements, participation in ALL High School Proficiency Examinations, when offered, and achieving a passing (proficient) score in all four examinations (Writing, Math, Reading and Science), which have been approved by the Governing Body of Beacon Academy of Nevada and meet Nevada state diploma requirements.

## Nevada High School Graduation Requirements

Students must earn 22.5 credits to graduate with a Regular Diploma. The following are the 15 credit core requirements:

- Four credits of English
  - Three credits in mathematics (to include Algebra I or above)
  - Two credits of science
  - One credit of American Government
  - One credit in arts and humanities
  - One credit in American History
  - Two credits in PE
  - ½ credit in health education
  - ½ credit in computers
- The remaining credits needed for graduation are elective and therefore not identified per content area.

As per NRS [389.018](#), 9<sup>th</sup> grade students, beginning in the 2007-2008 school year and each class thereafter, must enroll in the following:

- Four credits of English
- Four credits of mathematics, including Algebra I and Geometry or equivalent integrated courses
- Three credits of science, including two laboratory classes
- Three credits of social studies, including American Government, American History, and World History or Geography

## Regular Diploma Requirements

Specific credit requirements for a regular diploma are listed below:

Graduation Requirements-Regular Diploma	
Subject	Credits
English	4.0
Math*	3.0
Science	2.0
World History**	1.0
U.S. History	1.0
U.S. Government	1.0
Physical Education***	2.0
Health	0.5
Use of Computers****	0.5
Electives**	7.5
Minimum # of units of credit to graduate	<b>22.5</b>

*\*To include Algebra I or Algebra I-H or Applied Algebra I-A and I-B or above*

*\*\*World History satisfies the Nevada State requirement of 1.0 credit for Art/Humanities*

*\*\*\*A maximum of ONE credit for Physical Education II will be granted if a student participates outside of the school day in interscholastic athletics or on a drill team, marching band, dance group, or cheerleading squad.*

*\*\*\*\*Students new to Beacon Academy for the 2011-2012 school year and beyond are required to successfully complete the BANV computer fundamentals course. Students may opt to test out of this requirement by earning a score of 70% or higher on a Computer Fundamentals exam.*

### **Advanced Diploma Requirements**

Students must earn 24.0 credits to graduate with an Advanced Diploma. Specific credit requirements are listed below:

<b>Graduation Requirements-Advanced Diploma</b>	
<b>Subject</b>	<b>Credits</b>
English	4.0
Math*	4.0
Science	3.0
World History	1.0
U.S. History	1.0
U.S. Government	1.0
Physical Education**	2.0
Health	0.5
Use of Computers***	0.5
Arts/Humanities/Occupational Education	1.0
Electives**	6.0
Minimum # of units of credit to graduate	<b>24.0</b>
Student minimum un-weighted GPA requirement	<b>3.25</b>

*\*To include Algebra I or Algebra I-H or Applied Algebra I-A and I-B or above*

*\*\*A maximum of ONE credit for Physical Education II will be granted if a student participates outside of the school day in interscholastic athletics or on a drill team, marching band, dance group, or cheerleading squad.*

*\*\*\*Students new to Beacon Academy for the 2011-2012 school year and beyond are required to successfully complete the BANV computer fundamentals course. Students may opt to test out of this requirement by earning a score of 70% or higher on a Computer Fundamentals exam.*

### **Graduation Requirements - Nevada High School Proficiency Exam (HSPE)**

Continued enrollment in Beacon Academy is contingent upon the student taking the HSPE each and every time it is offered. If a student achieves a passing score on any portion of the HSPE, he or she does not have to retake that portion. In addition to earning 22.5 credits students, must pass the Nevada High School Proficiency Exam (HSPE) in reading, math, science and writing. Currently, students have multiple opportunities to retake the assessment. Participation in HSPE is mandatory, and a continued enrollment in Beacon Academy is contingent upon HSPE participation, if required.

- The reading portion of the HSPE is composed of multiple-choice questions that demonstrate the student’s depth of knowledge (cognitive domains). Students demonstrate reading proficiency by responding to question based on skills pertaining to:
  - Comprehension, interpretation, and evaluation of authors, cultures and times in literary text;
  - Comprehension, interpretation, and evaluation for specific purposes in expository text.
  
- The math portion of the HSPE is composed of multiple-choice questions that demonstrate the student’s depth of knowledge (cognitive domains). Students demonstrate math proficiency by responding to questions based on skills pertaining to:
  - Numbers and operations;
  - Algebra and functions;
  - Geometry and measurement;
  - Data analysis; and
  - Probability and statistics.
  
- The writing portion of the HSPE is a performance based test requiring students to demonstrate writing proficiency by responding in writing to two prompts: one narrative or descriptive and one persuasive or expository. Students demonstrate proficiency in writing based on the Nevada holistic rubric.
  
- The science portion of the HSPE is composed of multiple-choice questions that demonstrate the student’s depth of knowledge (cognitive domains). Students demonstrate science proficiency by responding to questions based on skills pertaining to:
  - Physical science;
  - Life science;
  - Earth/space science; and
  - The nature of science.

***Nevada Testing Calendar for the 2011-2012 School Year***

Program	Grades	Test	Windows	Dates	
HSPE* Writing	11	Nov 2, 2011	March 9, 2012		
HSPE Writing	12	Nov 2, 2011	March 7, 2012	May 2, 2012	July 11, 2012
HSPE Math, Reading and Science	10		March 5-9, 2012		
HSPE Math, Reading and Science	11&12	Nov.1-4, 2011	March 5-9, 2012	May 2-4, 2012	July 9-13, 2012
ELPA**		Between	October 1, 2011	& January 31, 2012	

\*High School Proficiency Examination (HSPE)  
 \*\*English Language Proficiency Assessment (ELPA)

***Graduation Requirements - Incoming Freshmen***

To earn a diploma through Beacon Academy of Nevada, all students must meet all Nevada state diploma requirements for their designated graduation year published at the time the student begins course work at BANV.

## ***Graduation Requirements - 9th-12th Grade Transfer Students***

Graduation requirements for students who transfer into Beacon Academy of Nevada after completing at least one semester of course work at an accredited institution will be amended on a case-by-case basis. School graduation requirements, including the portfolio requirement and required credits, will be pro-rated as necessary to reflect student's progress toward graduation at past schools. Transfer students must provide or authorize transfer of transcripts for all previous high school work prior to their first day of course work.

Failure to submit the appropriate documentation will result in the student being placed as an incoming 9<sup>th</sup> grader with no credits.

Factors to be considered in the evaluation of student's progress toward graduation will include:

- The number and type of credits earned at previous school(s);
- The number of credits possible in a given semester;
- The definition of credit at previous school
- A transcript analysis and course matching conducted by BANV;
- The number of semesters left until graduation;

Students must comply with the state-mandated minimum graduation requirements.

### ***Required High School Student Class Load***

The State of Nevada, NAC 387.345, requires all high school students be enrolled as follows:

- Ninth, tenth and eleventh grade students must be enrolled in six (6) classes; and
- Twelfth grade students must be enrolled in a minimum of four (4) classes

### ***External Credit Options***

Students currently enrolled in Beacon Academy may earn external credits toward graduation. External credits are credits earned beyond the regular scheduled classes. No external credit(s) will be granted without prior approval of the counselor and completion of the appropriate application paperwork once completed.

<i>Community Service Credit</i>	A maximum of one credit may be earned for students who complete 120 hours of volunteer service with an approved community agency. One-half credit may be earned for 60 hours of service; court mandated hours do not count for Community Service credit.
<i>Work Experience Credit</i>	A maximum of two credits may be earned for students who work. A student who works a minimum of 15-hours per week or 270 hours a semester will earn one-half credit. Hours must be documented through student paystubs. The student must fill out appropriate paperwork for credit to be given.
<i>Educational Travel Credit</i>	Students who keep a journal while traveling may earn one credit for 42 consecutive travel days or 1/2 credit for 21 consecutive travel days. Students must obtain permission prior to travel and submit their completed journals for evaluation to determine credit once travel is completed.

## ***Preparation for College***

During a student's sophomore year the Preliminary Scholastic Achievement Test (PSAT) should be taken. This test is given at the beginning of the school year. This test helps to prepare the student for the SATs. During a student's Junior and Senior years it is strongly recommended that the ACT and SAT tests are taken. To register for the ACT test students should go to: [www.actstudent.org](http://www.actstudent.org) and follow directions for registering. For the PSAT and SAT tests students should go to: [www.collegeboard.com](http://www.collegeboard.com) and follow the directions for registering. For both tests, the Beacon Academy school code is 290226.

Juniors who plan to go to college are encouraged to take required tests in the spring of the eleventh grade year, preferably the May/June tests. College bound seniors who have not taken one or both of the above required tests should register for the tests as early in the senior year as possible. The more competitive colleges/universities usually require that in addition to the SAT I, students take the SAT II by November of the senior year. Generally, schools require at least 2 subject tests. Check the testing requirements of the colleges you are applying to for specific information.

## ***Accelerated Graduation***

Graduation at an accelerated rate will be considered upon petition subject to school policy and require the Principal's recommendation.

The following policies govern accelerated graduation decisions. Students are permitted to take no more than seven (7) 0.5 credits through Beacon Academy of Nevada during any given academic semester, with counselor approval. In order to successfully complete credit requirements needed to graduate early, students must make a plan starting their freshman year. Graduating early may require summer school or students completing coursework outside of Beacon Academy of Nevada. Students and/or families will be fully responsible for fees and tuition associated with non-BANV courses.

We strongly encourage students to obtain approval for accelerated graduation *before* undertaking additional course work.

## ***Valedictorian/Salutatorian***

The Valedictorian is the highest-ranking member of a graduating class, and the Salutatorian is the second highest. Both students must have previously satisfied the HSPE requirement prior to their second semester of their senior year. Rank is determined by the highest GPA at the end of the seventh semester. In the case of a tie, Co-Valedictorians will be named. If there is a tie between three or more students, the Principal will look at ACT/SAT results and the class schedules to determine who the two Co-Valedictorians will be.

## ***Diploma Authorization***

Students who graduate from Beacon Academy of Nevada will earn a diploma from Beacon Academy of Nevada authorized by the Nevada State Board of Education.

# Conduct and Discipline

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## *Student Code of Conduct (Overview)*

In addition to the “Online Code of Conduct Contract”, the following guidelines will apply.

### *Dress Code*

Beacon Academy of Nevada encourages student individuality. Students are reminded that appropriate attire should be worn at all school activities. Appropriate attire is considered:

1. The wearing of shoes with soles.
2. Prohibits crop tops (no skin showing between bottom of shirt/blouse and top of pants/skirts); strapless, low-cut clothing; clothing with slits; or tops and outfits that provide minimum coverage.
3. Requires that all shorts, skirts and dresses be fingertip length.
4. Prohibits the wearing of headgear inside BANV facilities, except for items which are designated as school-approved.
5. Prohibits slogans or advertising on clothing that by their controversial or obscene nature disrupts the educational setting.

The school administration has the right to designate which types of dress or appearance disrupt or detract from the educational program and may be a potential safety hazard. Employees and students are encouraged to refer questions about attire to a BANV administrator.

### *Sexual Harassment*

Sexual harassment includes all unwanted, uninvited, and non-reciprocal sexual attention as well as the creation of an intimidating, hostile or offensive school or work environment. This can include:

- Sexually suggestive looks or gestures
- Sexual jokes, pictures or teasing
- Pressure for dates or sex
- Sexually demeaning comments
- Deliberate touching, cornering or pinching
- Attempts to kiss or fondle
- Threats, demands or suggestions that favors will be granted in exchange for sex or tolerance of sexual advances

### *Academic Honesty*

BANV has a zero tolerance policy for academic dishonesty. Cheating (giving or receiving information) and plagiarism on class work will result in a zero grade for the assignment. Students will not have the opportunity to complete an additional assignment to make up lost points.

The following procedure governs identification and discipline for instances of academic dishonesty;

1. Instructor notifies student in writing that he/she has identified an instance in which the work’s authorship is in question and requests that the student respond in writing within three school days.
2. Instructor sends Principal an e-mail identifying the alleged infraction and providing evidence to support the allegation. Evidence can include links to websites that have been plagiarized, references to “collaboration catchers” embedded in quizzes/exams, time and date stamps on assignments, inconsistency in quality of work, comprehension of concepts, verbal print, etc.
3. Principal contacts student and parent/guardian.
4. Principal makes a decision based on the evidence presented and informs instructor and student via e-mail of the decision.

5. Student is placed on internal academic watch. Incident is reported to students' other instructors. Students work is routinely run through plagiarism-identification software.

Additional disciplinary action may be taken.

### ***Discipline- Philosophy***

Discipline should be thought of as a learning experience with behavior modification as its objective. Unwanted behaviors are modified easiest when the school and parents work together as a team. In addition, any consequences that are used to modify unwanted behaviors should be: supported at home, imposed immediately, firm, fair, consistent and progressive.

### ***Discipline- Process***

The most effective discipline is taught and dealt with before problems arise. It is a learning process that should be Instructor directed. This being said, when applicable, internal interventions will be utilized prior to the referral process.

If a warning is ignored and the behavior continues, the student will be referred to the Principal and Counselor. The Instructor will e-mail the Principal and Counselor a referral which states the nature of the problem.

Within one school day of receipt of the referral, the student will write out an explanation of what caused him/her to be excluded from the classroom and will develop a three-step plan to resolve the problem.

If a solution cannot be reached, the student will be suspended from class access for the remainder of the day.

The Counselor will contact the student's parent by the parent's preferred method of contact (phone or e-mail). The Counselor will copy the Instructor and Principal on the e-mail. If the parent receives contact by e-mail, he or she must reply to the e-mail acknowledging receipt of the e-mail.

The student will miss the virtual classroom session from he/she was sent, and is responsible for viewing the archive. If necessary, he/she will be blocked from participating in the discussion board and/or the course itself.

Instructors will not re-admit a student to the online classroom until they have read and agreed to the student's plan. If the student has been blocked from course access, access will not be restored until the instructor has read and agreed to the student's plan.

If the student doesn't follow through with the agreed-upon plan, he/she will be referred to the Principal and Counselor again.

With each additional referral, the student will be assigned a consequence or disciplinary step to be determined based on the student's behavior.

The third referral in one day, or within the same week, will result in a one-day out-of-school suspension. If the student chooses to earn another referral with that same week, he/she will be suspended for the remainder of that day plus one additional day.

It should be noted that there are instances where this process may be altered. Behaviors such as: violence toward others, bullying harassment, intimidation, disrespect toward instructors, non-compliance, and other behaviors that a staff member deems as disruptive to an orderly learning environment may result in an automatic referral to the Principal.

## ***Discipline- General Guidelines for BANV Progressive Discipline***

Any student with three behavior referrals in one week will be blocked from accessing all courses for one or more days.

Any student who refuses to resolve an issue will be choosing to be suspended.

Referrals require parent notification and may result in notification to law enforcement agencies and/or a Counselor.

<b>CUMULATIVE DISCIPLINE REFERRALS</b>	
<b>Number of Referrals</b>	<b>Consequence</b>
1-3	Resolve
4-5	Blocked from course access (rest of day)
6-7	Blocked from course access (rest of day plus one day)
8 or more may result in expulsion	Blocked from course access (rest of day plus three days)

## ***Discipline- Appeal Process***

A parent or student has a right to appeal disciplinary action. If an appeal is desired, a letter must be received by the school office within ten (10) school business days (Monday through Friday, 8 a.m. to 5 p.m.) with an official request for an appeal hearing.

## ***Readmission***

A student who has been long-term suspended or expelled from BANV and wishes to be considered for entrance or readmission to BANV must appeal to BANV Executive Director.

## **Student Activities**

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### ***Field Trips***

Field trips are optional learning opportunities for students. Students are encouraged to attend, but course grades will not be negatively affected by a student's inability to participate.

As an optional learning opportunity, students and their families will be advised if there are any costs associated with the activity or experience, as well as transportation to and from the event. Generally, activities and events are at no cost to students. Transportation may be provided.

### ***Student Activities, Events & Clubs***

Students and families are encouraged to participate in BANV sponsored events. All student events are chaperoned by BANV staff. Parents are welcome to attend.

### ***School Event Conduct***

BANV students are encouraged to participate in BANV events. Students must abide by Student Code of Conduct when attending these events.

### ***Dances***

BANV dances may be held at central locations in the state, and will be chaperoned by administrators, parents, and instructional staff. Students are expected to abide by the school code of conduct. BANV students inviting non-BANV students must receive prior approval from the BANV Activities Coordinator.

### ***Graduation Ceremonies & Exercises***

BANV graduation exercises will be held at one or more locations around the state. In order to participate in the ceremony, students must have met all credit and state graduation requirements. All school fines/fees must be paid in full, and a Senior In addition, students currently under suspension may or may not be allowed to participate.

Students will receive an allocation of tickets for the Graduation Ceremony. Family and friends of graduates are encouraged to attend commencement and graduation exercises.

### ***Transportation***

BANV students/families are encouraged to provide transportation to/from clubs, activities and events. Students under the age of 18 must not be the driver if any non-related students will be in the vehicle. However, if students do not have available transportation to participate, they may request bus passes to attend tutoring, or events.

## **Student Support Operations**

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### ***Student Inquiries***

Students are encouraged to ask questions! The following guidelines define the process and appropriate contacts for common student questions:

#### **Process**

Students should submit their questions/problems via e-mail or by phone as soon as possible.

#### **Response Time**

Beacon Academy of Nevada has a policy of responding to student inquiries within one (1) school day. Weekends and/or holidays are not included.

#### **Technical Support**

Students can access technical support related to hardware and/or courses 24 hours a day 7 days a week. Access information is available on the BANV website ([www.banv.org](http://www.banv.org)).

#### **Academic Support**

Students should contact their course teacher for questions related to course content. Contact with the teacher should take place via e-mail, phone or during the teacher's office hour.

For questions about timelines, processes, or technical requirements of assignments, students should refer to the Beacon Academy of Nevada website.

#### **Academic Counseling/Guidance Support**

Students should contact their Academic Counselor via e-mail or phone for academic counseling or guidance.

#### **Admissions/Registration Support**

Students should contact their Admissions Advisor for admissions and/or course registration support via e-mail or phone. Students may also call BANV offices at 888-844-8020 during regular business hours.

## Student/Parent/Principal Contract

Beacon Academy of Nevada offers on-line, computer-based instruction aligned with Nevada Educational Standards. Parents/Guardians and students must understand and follow through with their responsibilities in order to successfully participate in Beacon Academy of Nevada coursework, and to fully comply with the Nevada State Charter for Beacon Academy of Nevada. All students enrolling in Beacon Academy of Nevada must read and fully understand each of the following requirements. Please initial after each statement. By signing the document, parents/guardians and students acknowledge that they understand and will comply with each of the guidelines listed below.

### Student / Parent/Guardian Rights and Responsibilities

- 1. Beacon Academy of Nevada is an on-line high school program. The majority of school activities are completed on a computer. Parents/guardians agree to take an active role in their child's academic progress by monitoring completion of weekly assignments and by checking their child's grades on-line each week.
- 2. Parents/guardians and student will attend mandatory school orientation prior to the start of the semester.
- 3. Student will report weekly to each of their teachers by submitting the mandatory weekly progress quiz, and communicating to each teacher by phone, email or in person.
- 4. Student will complete all assignments given in each enrolled class. Failure to complete assignments may result in the loss of academic credit and/or withdrawal from Beacon Academy of Nevada.
- 5. Student will devote a minimum of 20 hours per week, or 4 hours per day to completion of coursework.
- 6. Student will develop a weekly schedule which allows for time devoted to each enrolled class during each week.
- 7. Student will attend weekly Elluminate sessions for each class. If a student is unable to attend a live session, they will watch the recorded session and communicate to their teacher during the week the session was held.
- 8. Student will log in to class.banv.org daily to check their banv.org email for messages from teachers and school staff.
- 9. Student will participate in all Nevada State mandated testing, including High School Proficiency exams in grades 10-12.
- 10. Student or Parent/guardians shall notify the school office if their child is absent from school for any reason. Please note that vacations are not an excuse to discontinue school work. Computers and internet are readily available from locations throughout the world.
- 11. Student or Parent/guardians shall notify the school immediately in the event of a computer malfunction, or software issues.
- 12. Students who demonstrate a lack of academic progress will be placed on academic probation, and be required to attend tutoring/mentoring sessions. Failure to do so will result in withdrawal from Beacon Academy of Nevada.
- 13. Excessive unexcused absences and/or lack of academic participation will lead to a denial of credits and may result in withdrawal from Beacon Academy of Nevada.
- 14. Students will have a quiet, distraction free learning environment to complete their studies.

A computer will be provided to the student. Student/Parent/Guardian acknowledges that they must provide internet access for completion of school work. In the event of computer or internet problems, an alternate computer access, such as the Beacon Academy tutoring office, or a local library will be used.

I understand that Beacon Academy of Nevada is an on-line public charter high school, not a home-school program. I understand that should I choose to discontinue enrollment, I must formally withdraw from the program, and return all school property in good working order. I understand that failure to adhere to the responsibilities listed above may result in withdrawal from the program.

I have read and agree with the information above.

Parent Name	Parent Signature	Date
Student Name	Student Signature	Date